



WICKHAM PRIMARY SCHOOL
289 Tamarind Place Wickham WA 6720
PO Box 19 Wickham WA 6720
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Email: Wickham.PS@education.wa.edu.au
A.B.N. 28 265 272 531

Dear Parents and Caregivers

Please find enclosed the Contribution and Charges Schedules for 2020. As indicated in the Education Act/Regulations, the School Council is responsible for approving contributions and charges for students.

The enclosed package is a result of a consultation process with the Wickham PS Finance Committee and the School Council.

The transparency in disclosing the maximum anticipated cost of Contributions, Charges and Personal Use items to Parents / Caregivers is a key feature of the School Education Act, Regulations and Department Policy.

I trust the enclosed information will assist you in planning.

Sincerely

Mark Donaldson
PRINCIPAL
WICKHAM PRIMARY SCHOOL

7th November 2019



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VOLUNTARY CONTRIBUTIONS AND CHARGES SCHEDULE 2020

PRIMARY (Kindy-Year 6)

| DEFINITION | AMOUNT |
|--|--|
| <p>CONTRIBUTIONS In accordance with the Department of Education Contributions, Charges and Fees Policy (Effective: 29 March 2013), the school can request a voluntary contribution of \$60.00 per student for years K - 6.</p> <p>Wickham PS has set this figure at \$60.00 per student for 2020. These contributions are used towards the cost of materials, services and resources used by students, including:</p> <ul style="list-style-type: none"> ✓ Photocopying for class work ✓ Classroom activities (consumables etc) ✓ Physical Education and Technology & Enterprise ✓ Other..... | <p>\$60.00 per student</p> |
| <p>CHARGES – DETAILS ATTACHED</p> | <p>Collected throughout the year.</p> |
| <p>PERSONAL USE ITEMS Book lists for each year level will be distributed by the school, and these items may be purchased online or by submitting the paper form by parents through Ziggies. Please refer to the list for each year level and ensure items are purchased for your child(ren) prior to the school year. Students will need the items for personal use, in order to complete the educational programs provided by Wickham PS.</p> | <p>Per supplier</p> |
| <p>PARENTS and CITIZENS (P&C) CONTRIBUTION In some schools an additional request is included where parents are asked to make a Contribution to the P&C Association. Wickham PS P&C is a vital organization that encourages the involvement of all parents in a variety of fundraising activities. The membership component provides voting rights and P&C representation/support to it's members. Your contribution is appreciated. The \$1 (per person) membership fee will be collected at the P&C AGM in February 2020</p> | <p>\$15 per family</p> |
| <p>LIBRARY This amount will contribute to the cost of purchasing library books and services provided to Students.</p> | <p>\$5.00 per student</p> |

**This is to help you with your budgeting.
 Statements will be sent to all families early in 2020.**



PAYMENT OPTIONS

We can accept payment by cash, cheque, direct deposit and EFTPOS. If required, parents may consider alternative payment options (for example instalments). Arrangements should be negotiated ASAP with the Manager Corporate Services.

CHARGES FOR OPTIONAL ACTIVITIES THROUGHOUT THE YEAR:

Charges apply for the provision of extra cost optional activities that are part of an education program and which 'contributions' do not cover. All activities as attached are optional and if no payment is received, an alternative educational activity will be provided for your child. The School Council recognises the value of these types of activities and seeks to support teachers who coordinate them as part of their teaching programs.

The Finance Committee and School Board have approved all 2020 extra cost optional activities. The estimated costs provided are at an upper limit and will not exceed the amount shown. If a particular event does not transpire within the 2020 school year, no charges for that event will apply.

Payment of the attached is not required at the time of finalising payment of 'voluntary contributions'. Where extra cost optional activities have been arranged, payment will be requested immediately prior to the event.

REFUND OF CONTRIBUTIONS AND CHARGES

When a student transfers to another school, arrangements will be made to forward a pro-rata portion of their 'contributions' to their new school. Alternatively, a refund may be arranged.

INSURANCE

It is strongly recommended that parents check their health and general insurance policies to ensure adequate and current medical, personal property and liability insurance cover is in place.

The school will not accept responsibility for medical expenses arising from accident or illness, loss of or damage to personal effects and property or liability incurred by students for bodily injury or property damage. Should an ambulance be required, parents will be informed and the cost of such will be the parents' responsibility.

Risk Cover have insurance coverage for school authorised camps and excursions that involve an overnight stay.

BILLING SYSTEM

Parents will receive a Statement for Contributions & Charges early February 2020. The attached information is to help with your budgeting and is a DoE (Department of Education) requirement that we provide to you 2 months prior to the new school year.

Please do not pay until January 2020 at your earliest if you are paying by Electronic Transfer, referenced with the Student's Name and Year Level (i.e. John Smith, Year 1). Alternatively, wait for your Statement, from Wickham PS, early in 2020.

Should you have any queries please do not hesitate to contact the Principal, Mark Donaldson or the Manager Corporate Services, Michelle Schut , at the School on 9185 8500



WICKHAM PRIMARY SCHOOL
PROPOSED / POSSIBLE ADDITIONAL EXTRA COST CHARGES 2020

| ACTIVITY | K | PP | 1 | 2 | 3 | 4 | 5 | 6 |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|---------------------|
| Swimming Lessons *dependant on availability of teachers | | \$20- \$50 ** | \$20- \$50 ** | \$20- \$50 ** | \$20- \$50 ** | \$20- \$50 ** | \$20- \$50 ** | \$20- \$50 ** |
| Sport (Interschool Events etc.) | | | \$50 | \$50 | \$50 | \$50 | \$50 | \$50 |
| Excursions | | \$50 | \$50 | \$50 | \$50 | \$50 | \$100 | \$100 |
| Incursions | \$20 | \$40 | \$40 | \$40 | \$40 | \$40 | \$40 | \$40 |
| Class Photos | \$20- \$80 *** | \$20- \$80 *** | \$20- \$80 *** | \$20- \$80 *** | \$20- \$80 *** | \$20- \$80 *** | \$20- \$80 *** | \$20-\$80 *** |
| Camps (Traditional Year 6, or 5/6, dependant on class etc.) | | | | | | | \$1000 | \$1000 |
| RoboCup WA (selected students) | | | | | | \$750 | \$750 | \$750 |
| RoboCup National (selected students) | | | | | | \$1500 | \$1500 | \$1500 |
| Cooking – for special Events (i.e. Mothers/Fathers Day , Easter, Christmas) | \$25 | \$25 | \$25 | \$25 | \$25 | \$25 | \$25 | \$25 |
| Art/Craft - for Special Events (i.e. Mothers/Fathers Day , Easter, Christmas) | \$35 | \$35 | \$35 | \$35 | \$35 | \$35 | \$35 | \$35 |
| Leadership Camp (if elected in Student Council) | | | | | | | | \$100 |
| 2020 Year Book | \$20 | \$20 | \$20 | \$20 | \$20 | \$20 | \$20 | \$20 |
| Year 6 Graduation – shirts, function, outing, contingencies | | | | | | | | \$120 |
| PEAC (Primary Extension and Challenge) (selected students) Costs depend on courses selected which range from \$10 to \$100 | | | \$10 | \$10 | \$10 | | \$300 | \$300 |
| Instrumental Music | | | | | | \$110 | \$110 | \$110 |

K - Kindergarten
 PP - Pre Primary

** - Depending on bus Hire
 ***- Depending on Package purchased